



315 Lincoln Street, Suite 300
Sitka, AK 99835
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www.sheatika.com

Dear Shareholder:

Attached is a **Testamentary Disposition** form, which is a “Will” for your Shee Atiká shares. We strongly urge all shareholders to complete their form. The following instructions will help in completing your testamentary disposition. Attached is an **example** copy of the testamentary disposition form to walk you through completing the attached original, carbon form. If you follow the numbers below and match them with the numbers on the example copy, it will guide you through each step in completing your testamentary disposition.

- 1) Indicate your full name as it appears on the shareholder records.
- 2) Indicate your social security number.
- 3) Indicate the total number of shares you own.
- 4) **Part A.** List the beneficiaries of your shares. The following examples will help in dividing your shares (per 100 shares):

Example 1

Beneficiary 1 - 50 shares
Beneficiary 2 - 50 shares

Example 2

Beneficiary 1 - 25 shares
Beneficiary 2 - 25 shares
Beneficiary 3 - 25 shares
Beneficiary 4 - 25 shares

Example 3

Beneficiary 1 - 34 shares
Beneficiary 2 - 33 shares
Beneficiary 3 - 33 shares

- 5) **Part B.** Number 1 asks, “if you were to inherit additional shares (from a grandparent, parent, etc.) after you complete your testamentary disposition, who would you want to inherit those additional shares?” Number 2 asks, “If you plan on having more children that are born or adopted by your do you want them included in inheriting your shares?” and Number 3 asks, “if any of your beneficiaries named in part A should predecease you, whom would you want to receive their proportionate shares?” Answering these questions gives the corporation additional direction on what you want to do with your shares should circumstances change.

- 6) **Date & Signature.** You must date and sign your form in front of a Notary Public. Most banks and businesses have a notary public. If you are located in Sitka, we can notarize your form at the Shee Atiká office.

If you have questions or need assistance completing your testamentary disposition, please stop by the Shee Atiká office at 315 Lincoln Street, Suite 300, Sitka, AK 99835 or call one of the following phone numbers:

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ABOUT YOUR TESTAMENTARY DISPOSITION

The following Testamentary Disposition is a last Will and Testament for your Shee Atiká, Incorporated shares, as authorized by Alaska Statute 13.16.705. It also controls how your units in the Shee Atiká Fund Endowment and the Shee Atiká Benefits Trust (Shee Atiká's Trusts) will be transferred upon your death. When properly completed, this document will direct who will receive your Shee Atiká shares and your trust units after your death. This Disposition can be changed only by you, at any time, and the most recent one will be used to distribute your stock and trust units upon your death. This document directs only how your Shee Atiká shares and trust units will pass and is not a complete Will; you should have a regular Will if you want to be certain that your other property will pass according to your intentions.

Shee Atiká Incorporated, requests that you return the completed form to the corporation at: 315 Lincoln Street, Suite 300, Sitka, Alaska 99835, after you have filled it out, dated it and signed it before a Notary Public. We encourage you to mail it via certified mail to help ensure that it will arrive safely or you can hand deliver it to the Shee Atiká Incorporated office.

If you choose not to mail the form via certified mail, we have included a self-addressed business reply envelope for your convenience.

Shee Atiká Incorporated, will make all reasonable efforts to protect your original Testamentary Disposition; however, the corporation cannot guarantee its safety and will not be liable for its loss or destruction. Therefore, you should preserve your carbon copy, which is the second sheet of this document, both as a reminder of how you have willed your stock and trust units and so that a copy exists if the original Testamentary Disposition is somehow destroyed or lost. You may wish to make another copy and give it to a trusted relative or friend, or put it in a safe deposit box or another safe place.

Shee Atiká staff will review your original Testamentary Disposition upon receipt and may return it to you if they find errors. However, the acceptance and review of your Testamentary Disposition by Shee Atiká in no way guarantees the validity of the document.

Remember, do not will fractions of shares and trust units. For example, if you have 100 shares and trust units and three "equal" beneficiaries, you should state which two will receive 33 shares and trust units and who will receive 34.

